

TOSTOCK PARISH COUNCIL

**An Ordinary Meeting of the Parish Council will be held on
Tuesday 13 January 2026 at 7.30pm
in Tostock Village Hall**

Members of the Council: are hereby summoned to attend for the purpose of transacting the business below.

Members of the Public: are very welcome to attend and may address the Council under item five.

Reporting on Meetings: except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to report in this way is asked to notify the Clerk or Chair before the start of the meeting.

AGENDA

- 26.01.01 To receive any apologies for absence.
- 26.01.02 **Declarations of Interest and Dispensations:**
02.1 To receive from Members any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.
02.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).
02.3 To grant any requests for dispensation as appropriate.
- 26.01.03 **To approve the minutes of the Ordinary Meeting of the Parish Council held on 11 November 2025.**
- 26.01.04 To receive reports from:
04.1 County Councillor.
04.2 District Councillors.
- 26.01.05 **To invite public questions or comment on any matter on this agenda.**
(NB: up to three minutes per speaker permitted)
- 26.01.06 **Correspondence - report from Cllr Storey.**
- 26.01.07 **Finance:**
07.1 To receive the Clerk's report as Responsible Financial Officer including bank reconciliation.
07.2 To confirm the increase in the rate of pay per hour paid to the Council litter-picker from 1 April 2026, from £10.00 to £10.85 (National Minimum Wage for those aged 18-20).
07.3 To authorise payments as presented and to note income received.
07.4 To review the latest position with Community Infrastructure Levy funding and to consider plans for its spending.
07.5 To receive the recommendations of the Finance Working Group for both the Council budget and the precept requirement for 2026-2027, and to take action as appropriate.

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07.6 To engage Heelis and Lodge to conduct the internal audit of the Council for 2025-2026, including a review of the current systems of control, at a cost of £190.

26.01.08 **Asset Register:**

To review and approve the revised Asset Register.

26.01.09 **Risk Register:**

To review and approve the revised Risk Register.

26.01.10 **Village Website:**

To consider the short term and long term futures of the village website given the ongoing lack of any volunteer coming forward to manage the facility.

26.01.11 **Village Hall Project Plan:**

To review the current position of the plan for the redevelopment of the village hall in the light of the Council commitment to use Community Infrastructure Levy funding in support of the project.

26.01.12 **Ongoing Matters:**

To note or to discuss matters brought forward from previous meetings and to determine action as appropriate.

26.01.13 **Planning:**

13.1 To consider any applications received for response/comment to Mid Suffolk District Council.

13.2 To note any planning applications granted/refused including: DC/25/03895 Snapdragon, The Green - replacement roof to create loft extension; replacement of existing glazing; erection of single storey side and rear extensions (following demolition of existing garage). GRANTED.

13.3 To note any outstanding applications.

26.01.14 **Matters for the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**

26.01.15 Next Meeting: To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 10 March in the Village Hall at 7.30pm.

26.01.16 **Motion to Exclude the Press and Public:**

To exclude the press and public from the meeting for agenda item 17 on the grounds that, while the decision was of public interest and would need to be recorded formally, the discussion leading to such decision would be likely to involve personal and/or confidential data which it was not in the public interest to disclose and so needed to be properly safeguarded.

26.01.17 **Village Green - Easement:**

To receive a report on any developments since the last Council meeting and to take action as appropriate.

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A handwritten signature in black ink, appearing to read 'D Reed', with a long horizontal stroke extending to the right.

Parish Clerk: Doug Reed, Proper Officer of the Council
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