

TOSTOCK PARISH COUNCIL

**An Ordinary Meeting of the Parish Council will be held on
Tuesday 10 March 2026 at 7.30pm
in Tostock Village Hall**

Members of the Council: are hereby summoned to attend for the purpose of transacting the business below.

Members of the Public: are very welcome to attend and may address the Council under item four.

Reporting on Meetings: except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to report in this way is asked to notify the Clerk or Chair before the start of the meeting.

AGENDA

- 26.03.01 To receive any apologies for absence.
- 26.03.02 **Declarations of Interest and Dispensations:**
02.1 To receive from Members any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.
02.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).
02.3 To grant any requests for dispensation as appropriate.
- 26.03.03 To receive reports from:
03.1 County Councillor.
03.2 District Councillors.
- 26.03.04 **To invite public questions or comment on any matter on this agenda.**
(NB: up to three minutes per speaker permitted)
- 26.03.05 **Village Hall Improvement Project:**
To review and consider the latest position given the substantial Council commitment to use Community Infrastructure Levy funding in support of the project.
- 26.03.06 **Village Website:**
To consider the future of the village website given a potential volunteer coming forward to manage the facility and a costed proposal from Suffolk Cloud, the website provider, to do the same.
- 26.03.07 **To approve the minutes of the Ordinary Meeting of the Parish Council held on 13 January 2025.**
- 26.03.08 **Land Registry:**
To reconsider the Council decision to engage Atkins Dellow Solicitors to undertake the registration of both The Leys and Village Green with the Land Registry in the light of significantly escalating costs and question marks over the perceived benefits of doing so.

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- 26.03.09 **Correspondence - report from Cllr Storey.**
- 26.03.10 **Finance:**
10.1 To receive the Clerk's report as Responsible Financial Officer including bank reconciliation.
10.2 To authorise payments as presented and to note income received.
10.3 To review the latest position with Community Infrastructure Levy funding and to consider plans for its spending.
10.4 To invoke Council Financial Regulation 6.6 which states, "*For each financial year the RFO may draw up a schedule of regular payments due in relation to a continuing contract or obligation, such as salaries, PAYE, National Insurance, pension contributions, regular maintenance contracts and similar items, which the Council may authorise in advance for the year.*" to enable the Clerk to make each of the following 2026-2027 payments electronically (i.e. by bank transfer) as they arise: Clerk's salary, PAYE, and NI; administrative and councillor expenses; "Tostock Chronicle" printing costs; data protection registration; annual bin emptying service fee; venue hire costs; subscriptions; litter-picker costs; and insurance, audit, maintenance/repairs and website fees.
10.5 In view of a revised audit timetable applying to 2025-2026, to approve moving the Ordinary Meeting of the Parish Council scheduled for Tuesday 14 July to Tuesday 21 July.
- 26.03.11 **Speeding Device:**
To consider the acquisition of a further speed device (and accessories) and data logger(s) and to take action as appropriate.
- 26.03.12 **Internal Controls:**
To review the Internal Control Statement and Report 2025-2026 and to take action as appropriate.
- 26.03.13 **Parish Council Promotion:**
To consider how to promote Council activities and highlight how it is using funds to the benefit of the village and residents.
- 26.03.14 **Policies and Procedures:**
To adopt both the new IT Policy and Data Audit.
- 26.03.15 **Ongoing Matters:**
To note or to discuss matters brought forward from previous meetings and to determine action as appropriate.
- 26.03.16 **Planning:**
16.1 To consider any applications received for response/comment to Mid Suffolk District Council.
16.2 To note any planning applications granted/refused.
16.3 To note any outstanding applications including:
DC/26/00434 The Court House, Tostock Place, Church Road - erection of a driveway entrance gate and fencing along the property boundary. The Council had NO OBJECTION; and

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DC/26/00640 Gable End, Leys Road - erection of a single story side extension to kitchen, removal of old utility room. The Council had NO OBJECTION.

- 26.03.17 **Matters for the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**
- 26.03.18 Next Meetings: To note that the Annual Meeting of the Parish Council is scheduled for Tuesday 12 May and that the Annual Parish Meeting is scheduled for Tuesday 14 April - both meetings to be held in the Village Hall starting at 7.30pm.
- 26.03.19 **Motion to Exclude the Press and Public:**
To exclude the press and public from the meeting for agenda item 20 on the grounds that, while the decision was of public interest and would need to be recorded formally, the discussion leading to such decision would be likely to involve personal and/or confidential data which it was not in the public interest to disclose and so needed to be properly safeguarded.
- 26.03.20 **Village Green - Easement:**
To receive a report on any progress since the last Council meeting and to take action as appropriate.



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